

Public Guide : Radiation Calibration Service
Service Organization : Thailand Institute of Nuclear Technology (Public Organization), Ministry of Science and Technology

Procedures, Rules, Conditions (if any) in the application and consideration

The Radiation Dosimeters such as Survey Meters and Electronic Personal Dosimeters are very important for the radiation workers. These instruments are useful for measure the radiation dose rates at the working area to estimate the working time for the radiation workers. Thus, those instruments must be calibrated to check the accuracy and precision in frequently.

Procedure to obtain the services.

1. Download and fill any information in the request forms. (FM-NSC-75 and FM-NSC-76)
2. Send both forms and the Radiation Dosimeters and user manual (if any) to the customer service staff.
3. Receive the appointment note.
Customer service site.
 - Nakhon Nayok Branch : Room No. 107, 1st Fl., 24th Bld., Ongkharak District.
Tel. : +66-2401-9889 ext. 1910
 - Bangkok Branch : One Stop Service point, 1st Fl., 9th Bld., Chatuchak.
Tel. : +66-2579-0743, Fax. : +66-2579-0220
4. The Radiation Dosimeters will be calibrated within 15 working days. Then, the customer service staff will inform to customer by E-Mail or Fax to receive the Radiation Dosimeters.
5. Pay the calibration fee and receive the receipt.
6. Receive the Calibration Certificate and the Radiation Dosimeters.

* To receive the Radiation Dosimeters, customer must show the appointment note to the customer service staff.

** The Calibration Laboratory have not the policy to return the Radiation Dosimeters to customer by postal service and any transport provider.

Service channel

<p>Service Station (Note : -)</p> <p><i>One Stop Service 9th building, 1st floor Thailand Institute of Nuclear Technology (Public Organization) 16 Lad Yao District Chatuchak, Bangkok 10900 /Self-contact at the office.</i></p>	<p>Opening hours <i>Open from Monday to Friday (except public holidays) from 08:30 AM to 4:30 PM</i></p>
<p>Service Station (Note : -)</p> <p><i>Sample room National Institute of Nuclear Technology Head office 9/9 Tambon Sai Mun, Ongkharak, Nakhon Nayok / Contact by yourself at the office.</i></p>	<p>Opening hours <i>Open from Monday to Friday (except public holidays) from 08:30 AM to 4:30 PM</i></p>

Procedure, Duration and Responsible division

Approximately time frame for completing the process is 15 working days.

No.	Procedure	Duration	Responsible division
1)	Document Inspection Check the documents for the accuracy and completeness of the petition and the quantity of goods to be inspected. (note: -)	30 minutes	Thailand National Institute of Nuclear Technology (Public Organization)
2)	Consideration Appointment date for the report (note: -)	1 days	Thailand National Institute of Nuclear Technology (Public Organization)
3)	Consideration Sample testers and analytical results. (note: -)	10 days	Thailand National Institute of Nuclear Technology (Public Organization)
4)	Signing / Board of Directors Center manager signed the certificate. (note: -)	4 days	Thailand National Institute of Nuclear Technology (Public Organization)

List of supporting documents

No.	Documents	Responsible division
1)	TOR / OSL Personal Radiological Assessment Form 1 copy 0 copies (Note : -)	Thailand National Institute of Nuclear Technology (Public Organization)
2)	Application form for radiation dose assessment service TLD/OSL 1 copy 0 copies (Note : -)	Thailand National Institute of Nuclear Technology (Public Organization)

Fee

Measurement of radiation dose from measuring instrument Personal Radiation (TLD / OSL)	Baht / Set / Year (Report every 3 months)	1,000
	Baht / Set / Year (Report every month)	2,000
	Baht / Set / 2 Years (Report every month). 100 or more sets)	3,600

Note: This price includes 7% VAT

Service Complaint Channel

No.	Complaints / Suggestions
1)	Thailand Institute of Nuclear Technology (Public Organization) Call Center 02-401-9885 (Note :)
2)	Public Service Center, Office of the Permanent Secretary, Office of the Prime Minister (Notes: (1, Phitsanulok, Dusit, Bangkok, 10300/1111; Hotline / www.1111.go.th/ PO Box 1111, 1 Phitsanulok Road, Dusit, Bangkok, 10300))

Sample Forms and Manuals to Complete

No.	Form Name
1)	Radiometer and Radiometer Calibration (FM-NSC-75)
2)	Radiometer / Receiver Specifications (FM-NSC-76)

Remark :

For more information, please contact Personal Radiation Assessment Services
National Institute of Nuclear Technology (Public Organization) 9/9 Moo 7 Tambon Sai Sai, Nakhon Nayok, 26120
Phone: 02-401-9889 ext. 1902, 037-392-945, 037-392-901-6 ext. 1552 Fax: 037-392-945

Or One Stop Service at Thailand Institute of Nuclear Technology (Public Organization)
16 Vibhavadi-Rangsit Rd., Ladyao, Chatuchak, Bangkok 10900
Phone 02-401-9889 ext. 5990, 02-579-0743 fax 02-579-0220
Thailand Institute of Nuclear Technology (Public Organization) Call Center 02-401-9885

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www.info.go.th

Effective Date Guide : 28/09/2018